

**MINUTES FROM REGULAR SESSION  
BOARD OF THE CRIME CONTROL AND PREVENTION DISTRICT MEETING  
FOR THE TOWN OF TROPHY CLUB  
LOCATION: 1 TROPHY WOOD DRIVE, TROPHY CLUB, TEXAS  
Wednesday, June 23, 2021 at 6:00 P.M.  
Council Chambers**

The Crime Control and Prevention District Board of the Town of Trophy Club, Texas, met in a Regular Session on Wednesday, June 23, 2021. The meeting was held within the boundaries of the Town and was open to the public.

**STATE OF TEXAS           §  
COUNTY OF TARRANT §**

**CCPD BOARD MEMBERS PRESENT:**

JJ Isherwood, Chairperson  
Leo Daniels, Vice Chair  
Fred Lohmann, Board Member  
Christopher McAllister, Board Member  
Joe Tellez, Board Member  
Marc Bartels, Board Member

**CCPD BOARD MEMBERS ABSENT:**

Heath Williams, Board Member

**STAFF AND GUEST(S) PRESENT:**

Patrick Arata, Chief of Police  
Julie Swartz, Administrative Assistant

**CALL TO ORDER AND ANNOUNCE A QUORUM**

Board Member J.J. Isherwood called the meeting to order and announced a quorum at 6:00 p.m.

**CITIZEN PRESENTATIONS**

*Citizens are allowed three (3) minutes to address the Board regarding an item over which the Board has policy or oversight authority as provided by Texas law, the ethics order, or other policy order.*

No citizens addressed the Board.

## REGULAR SESSION

### **1. Discuss and take appropriate action regarding the Trophy Club Crime Control and Prevention District Board Minutes for April 07, 2021.**

Chairperson J.J. Isherwood called for a review of the minutes of the April 07, 2021 Meeting of the Crime Control and Prevention District. The minutes were reviewed and a motion was made by Fred Lohmann to accept the minutes as presented. Motion seconded by Board Member Leo Daniels.

Motion approved by a vote of 6-0.

### **2. Public Hearing – FY 2021-2022 proposed Annual Budget for the Trophy Club Crime Control and Prevention District.**

a. Chairperson J.J. Isherwood opened a Public Hearing. Chief Arata addressed the Committee and introduced Mike Erwin, Town Finance Manager, Wade Carroll, Town Manager and Greg Lamont, Mayor Pro Tem. There was a budget increase of \$50,000 due to anticipated purchase of new ticket writers. Although coming from reserve funding, there would still be approximately \$100,000 in the reserve funding. Funding will allow purchase of two patrol cars and one admin car. Chief is also looking to add a motorbike to the fleet (one car will be a hybrid) in hopes to help to conserve on rising fuel costs. Chief also spoke of the Flock Camera system being added in Town, which would include nine cameras for all possible entrances to Town. This would be for an added layer of protection and the charge would be approximately \$22,000 per year. The cameras only capture the back of the car and the rear tag, not the front – system alerts on stolen vehicles, amber alerts, gray alerts, etc.

Various questions were asked regarding the benefits of the LPR Camera system and Chief explained many ways the Flock System could be a benefit to the Police Department and the Town, including gathering data such as number of cars, detecting crime, etc. Chief Arata explained that the LPR System is not a surveillance (big brother) program. The collected data will only be used if a crime is committed or a vehicle has an alert listed to the license plate. Alerts are: Amber Alerts, stolen vehicles or felony warrants with a known vehicle. Data is only saved for 30 days, then it is deleted.

Chief continued that with all items: vehicles, camera systems, electric motorcycle, training, qualification expenses, and with everything else, the budget would be \$352,000. The only other line changing in the budget is enhanced training with Dr. Del Carmen.

Chairperson Isherwood had a question if any additional items were potentially pending, other than the ticket writers that needed to be considered. Chief Arata responded there was nothing at the time that was pending; a quick update was given on ACO truck, which will be done soon, hopefully, and the graphics on all the cars will be upgraded. One additional item from Chief

regarding hybrid vehicle is it will have 100,000 mechanical warranty; the motorcycle would be electric to keep it quiet and have mobility in parks, etc.

Chief Arata explained he would present the information to Council at next meeting.

b. Public Hearing closed by Chairperson J.J. Isherwood

**3. Police Department update.**

Chief Arata gave update on Police Department. Saturday, 6/26 at 6:30 p.m. a charity softball game between the Police Department and Fire Department held by TCEVA is scheduled. Chief encourages anyone to attend. The Department just went through the audit for recognition program, from Texas Chiefs of Police Association; were just notified that audit was approved, which means the Department is certified for another four years.

**ADJOURN**

Board Member Leo Daniels made a motion to adjourn at 6:30 p.m. Motion seconded by Board Member Fred Lohmann. Meeting adjourned at 6:30 p.m.

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**JJ Isherwood**  
**Town of Trophy Club**

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**Julie Swartz**  
**Town of Trophy Club**

**TOWN OF TROPHY CLUB, TEXAS**  
Annual Program of Services

<b>CCPD Fund</b>	<b>FY 2019 ACTUAL</b>	<b>FY 2020 APPROVED</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 AMENDED BUDGET</b>	<b>FY 2021 ESTIMATE</b>	<b>FY 2022 PROPOSED</b>
<b>Beginning Fund Balance</b>	\$ 77,222	\$ 229,884	\$ 79,228	\$ 274,091	\$ 110,856	\$ 142,204
<b>Revenue</b>						
Sales Tax	\$ 244,325	\$ 235,819	\$ 284,426	\$ 262,500	\$ 308,074	\$ 300,000
Grant Revenue	-	-	5,669	-	1,448	-
Interest Income	-	-	-	-	-	-
Assets Sold	-	-	3,200	-	-	-
<b>Total Revenue</b>	\$ 244,325	\$ 235,819	\$ 293,295	\$ 262,500	\$ 309,522	\$ 300,000
<b>Expenditures</b>						
<b>Personnel</b>						
Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Overtime	-	20,040	2,476	20,040	20,866	-
Longevity	-	-	-	-	-	-
Annual Stipend	-	-	-	-	-	-
Retirement	-	2,657	-	2,729	-	-
Social Security Taxes	-	1,242	-	1,242	-	-
Medicare Taxes	-	291	-	291	-	-
Workers' Compensation	-	446	400	446	394	-
<b>Total Personnel</b>	\$ -	\$ 24,677	\$ 2,876	\$ 24,748	\$ 21,259	\$ -
<b>Services &amp; Supplies</b>						
Professional Outside Services	\$ 13,783	\$ 26,000	\$ 32,081	\$ 26,000	\$ 25,957	\$ 26,000
Schools & Training	19,260	15,400	15,417	15,400	15,353	16,000
Qualifying Expenses	17,218	18,250	11,290	18,250	14,174	18,500
Meetings	-	-	-	-	-	700
Office Supplies	-	-	-	-	-	2,750
Postage	-	-	-	-	-	500
Publications/Books/Subscription	-	-	-	-	-	2,500
Uniforms	4,028	6,000	132	6,000	5,905	6,000
Protective Clothing	-	-	1,931	-	-	-
Small Equipment	46,960	44,900	40,770	50,000	48,838	54,500
<b>Total Services &amp; Supplies</b>	\$ 101,248	\$ 110,550	\$ 101,620	\$ 115,650	\$ 110,228	\$ 127,450
<b>Capital</b>						
Capital Outlay	\$ 40,297	\$ 47,500	\$ 45,217	\$ 150,000	\$ 146,686	\$ 225,000
<b>Total Capital</b>	\$ 40,297	\$ 47,500	\$ 45,217	\$ 150,000	\$ 146,686	\$ 225,000
<b>Total Expenditures</b>	\$ 141,545	\$ 182,727	\$ 149,713	\$ 290,398	\$ 278,173	\$ 352,450
<b>Other Sources (Uses)</b>						
Transfer Out	\$ 49,881	\$ 51,281	\$ 51,281	\$ -	\$ -	\$ -
<b>Total Other Sources (Uses)</b>	\$ 49,881	\$ 51,281	\$ 51,281	\$ -	\$ -	\$ -
<b>Net Increase (Decrease)</b>	\$ 152,662	\$ 104,373	\$ 194,863	\$ (27,898)	\$ 31,348	\$ (52,450)
<b>Ending Fund Balance</b>	\$ 229,884	\$ 334,257	\$ 274,091	\$ 246,193	\$ 142,204	\$ 89,754