



# Town of Trophy Club

1 Trophy Wood Drive  
Trophy Club, Texas 76262

## Meeting Agenda

### Town Council

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Tuesday, February 11, 2020

7:00 PM

Council Chambers

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A quorum of the Town Council will be present at Trophy Club Town Hall, 1 Trophy Wood Drive, Trophy Club, Texas 76262 on Tuesday, February 11, 2020 at 7:00 p.m. The Mayor will preside over the meeting and will be present at Trophy Club Town Hall. One or more members of the Town Council may participate remotely using video conferencing pursuant to Chapter 551 of the Texas Government Code. Two way audio and video communication will be provided and members of the public may speak.

#### CALL TO ORDER AND ANNOUNCE A QUORUM

#### INVOCATION

#### PLEDGES

*Pledge of allegiance to the American Flag.  
Pledge of allegiance to the Texas Flag.*

#### CITIZEN PRESENTATIONS

*This is an opportunity for citizens to address the Council on any matter whether or not it is posted on the agenda. The Council is not permitted to take action on or discuss any presentations made to the Council at this time concerning an item not listed on the agenda. The Council will hear presentations on specific agenda items prior to the Council addressing those items. You may speak up to four (4) minutes or the time limit determined by the Mayor or presiding officer. To speak during this item you must complete the Speaker's form that includes the topic(s) of your statement. Topics of presentation should be limited to matters over which the Council has authority.*

#### ANNOUNCEMENTS AND REPORTS

1. [2020-004-T](#) Receive Town Manager Norwood's update and provide input regarding the following (S. Norwood):  
\*May 2, 2020 Election

Action: Updates were provided and are available on [www.trophyclub.org](http://www.trophyclub.org). No action was taken.

2. [2020-005-T](#) Receive Town Council Liaison update; discussion of same (S. Norwood):  
\*Parks and Recreation Board, January 20, 2020  
Council Liaison - Council Member Michael Geraci

Action: Updates were provided. No action was taken.

**CONSENT AGENDA**

*All matters listed as Consent Agenda are considered to be routine by the Town Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.*

3. [2020-006-T](#) Consider and take appropriate action regarding the Town Council Regular Session Minutes dated January 14, 2020 (S. Norwood).  
**Attachments:** [DRAFT TC Regular Session Minutes January 14, 2020.pdf](#)
  
4. [2020-009-T](#) Consider and take appropriate action regarding the Town Council Retreat Minutes dated February 1, 2020 (S. Norwood).  
**Attachments:** [DRAFT TC Retreat Session Minutes February 1, 2020.pdf](#)
  
5. [2020-061-T](#) Consider and take appropriate action regarding the First Quarter Investment Report for Fiscal Year 2020 and revised Fourth Quarter Investment Report for Fiscal Year 2019 (S. Norwood).  
**Attachments:** [1st Quarter Investment Report FY19-20.pdf](#)  
[FY 2020 Q1 Investment Report.pdf](#)  
[Revised -4th Quarter Investment Report FY18-19.pdf](#)  
[Revised - FY 2019 Q4 Investment Report.pdf](#)
  
6. [2020-014-T](#) Receive Annual Racial Profiling Report (S. Norwood).  
**Attachments:** [Trophy Club PD 2019 Racial Profiling Report - 1.21.2020.pdf](#)  
[Annual Racial Profiling Report 1-2020.pdf](#)
  
7. [2020-027-T](#) Consider and take appropriate action regarding a Resolution approving the submission of a Grant Application to participate in the U.S. Justice Assistance Grant Program for the Police Department; authorizing the Mayor or his designee to execute all necessary documents; and providing an effective date (S. Norwood).  
**Attachments:** [Drug Interdiction Juvenile Justice Grant Program-2020.pdf](#)  
[RES.2020-01 - Drug Interdiction & Juvenile Resource Officer TCPD.pdf](#)
  
8. [2020-016-T](#) Consider and take appropriate action regarding a Joint Election Agreement and Contract between the Town of Trophy Club and Denton County Elections for administration of the Town's May 2, 2020 General and Special Elections; and authorize the Mayor or his designee to execute all necessary documents (S. Norwood).
  
9. [2020-018-T](#) Consider and take appropriate action regarding a Joint Election Agreement and Contract between the Town of Trophy Club and Tarrant County Elections for administration of the Town's May 2, 2020 General and Special Elections; and authorize the Mayor or his designee to execute all necessary documents (S. Norwood).

10. [2020-049-T](#) Consider and take appropriate action regarding a requisition request for procurement for Microsoft licensing from SHI Government Solutions; and authorizing the Mayor or his designee to execute all necessary documents (S. Norwood).

**Attachments:** [Microsoft Licensing 2020.pdf](#)

11. [2020-062-T](#) Consider and take appropriate action regarding an Ordinance amending Article A1.012 Parks and Recreation and Special Events, General Provisions, of Appendix A, Fee Schedule, within the Town's Code of Ordinances, and provide an effective date (S. Norwood).

**Attachments:** [ORD 2020-04 Amending A1\\_012 of Park's Fee Schedule.pdf](#)  
[Parks and Rec Fee Schedule Change 2020.pdf](#)

Action: Motion to approve the Consent Agenda as presented. Motion passed unanimously.

#### REGULAR SESSION

12. [2020-019-T](#) Consider and take appropriate action regarding an Ordinance of the Town of Trophy Club ordering and calling a Special Election to be held on May 2, 2020 for the purpose of submitting to the voters various proposed amendments to the Town's Home Rule Charter; and providing an effective date (S. Norwood).

**Attachments:** [ORD.2020-03 - Charter Review Commission.pdf](#)

Action: Motion was made to approve. Motion passed unanimously. Special Election called for May 02, 2020 for the purpose of submitting to the voters various proposed amendments to the Town's Home Rule Charter and providing an effective date.

13. [2020-063-T](#) Receive a live demonstration of the Trophy Club Police Department's *City Protect* online Software (S. Norwood).

Action: Demonstration made by Chief of Police regarding City Protect. Information available on [www.trophyclub.com](http://www.trophyclub.com)

14. [2020-068-T](#) Consider and take appropriate action regarding the appointment of two council members to a Joint Town Council/MUD Committee regarding Town and MUD assets (Mayor Sanders).

Action: Item discussed with necessary direction provided. Committee formed with Mayor and Council Member Shoffner as representatives on behalf of Town.

15. [2020-020-T](#) Discussion of items for Future Agenda to include agenda items for consideration on the February 25, 2020 Council agenda and items from the Town Council Future Agenda Items list (S. Norwood).

- A). Item No. 2 from the Future Agenda Items list: Receive an update from Town Staff regarding Entryway Monumentation and Landscaping for the Town of Trophy Club. (Sanders 2/27/2018) (1-May 22, 2018) (2-August 28, 2018) (3-December 11, 2018) (4-March 26, 2019) (5-June 25, 2019) (6-July 23, 2019) (7-October 22, 2019) (8-February 11, 2020)

Action: Item discussed with necessary direction provided.

- B). Item No. 8 from the Future Agenda Items list: Review amending the Meetings and Rules of Procedure to have a provision for excused absences. (Shoffner & Sanders 10/22/2019) (1-February 11, 2020)

Action: Item discussed with necessary direction provided.

## EXECUTIVE SESSION

16. [2020-025-T](#) Pursuant to the following designated sections of the Texas Government Code, Annotated, Chapter 551 (Texas Open Meetings Act), the Council will convene into executive session to discuss the following:

- A). Section 551.074 Personnel Matters to discuss or deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee:

Town Secretary Position (S. Norwood)  
Parks & Recreation Board (S. Norwood)

**RECONVENE INTO REGULAR SESSION**

- 17. [2020-026-T](#) Consider and take appropriate action regarding the Executive Session (S. Norwood).

Action: Motion made to approve action discussed in Executive Session. Motion passed unanimously.

Action: No action necessary. Mayor Sanders adjourned the meeting

**ADJOURN**

\* The Town Council may convene into executive session to discuss posted items as allowed by the Texas Open Meeting Act, LGC.551.071

**CERTIFICATION**

I certify that the above notice was posted on the bulletin board at Trophy Club Town Hall, 1 Trophy Wood Drive, Trophy Club, Texas, on February 7, 2020 by 5:00 p.m. in accordance with Chapter 551, Texas Government Code.

Sharon E. David  
Interim Town Secretary

If you plan to attend this public meeting and have a disability that requires special needs, please contact the Town Secretary's Office at 682-237-2900, 48 hours in advance, and reasonable accommodations will be made to assist you.

I certify that the attached notice and agenda of items to be considered by the Council was removed by me from the bulletin board at Trophy Club Town Hall, 1 Trophy Wood Drive, Trophy Club, Texas, on the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_, Title: \_\_\_\_\_