



Town of Trophy Club

Meeting Agenda

1 Trophy Wood Drive
Trophy Club, Texas 76262

Town Council

Tuesday, January 14, 2020

7:00 PM

Council Chambers

A quorum of the Town Council will be present at Trophy Club Town Hall, 1 Trophy Wood Drive, Trophy Club, Texas 76262 on Tuesday, January 14, 2020, at 7:00 p.m. The Mayor will preside over the meeting and will be present at Trophy Club Town Hall. One or more members of the Town Council may participate remotely using video conferencing pursuant to Chapter 551 of the Texas Government Code. Two way audio and video communication will be provided and members of the public may speak.

CALL TO ORDER AND ANNOUNCE A QUORUM

INVOCATION

PLEDGES

*Pledge of allegiance to the American Flag.
Pledge of allegiance to the Texas Flag.*

CITIZEN PRESENTATIONS

This is an opportunity for citizens to address the Council on any matter whether or not it is posted on the agenda. The Council is not permitted to take action on or discuss any presentations made to the Council at this time concerning an item not listed on the agenda. The Council will hear presentations on specific agenda items prior to the Council addressing those items. You may speak up to four (4) minutes or the time limit determined by the Mayor or presiding officer. To speak during this item you must complete the Speaker's form that includes the topic(s) of your statement. Topics of presentation should be limited to matters over which the Council has authority.

ANNOUNCEMENTS AND REPORTS

1. **2019-652-T** Recognition of the Byron Nelson High School girl's volleyball team for winning the Class 6A State Championship (S. Norwood).

Action: Recognition of BNHS girls volleyball team for State Championship victory.

2. **2019-671-T** Recognition of Police Officer Scott Voigt for his years of service that he provided to the Town of Trophy Club (Mayor Sanders).

Action: Recognition and thanks given to Officer Voigt for his many years of service.

3. **2019-673-T** Recognition of Town Secretary Holly Fimbres for her years of service that she provided to the Town of Trophy Club (Mayor Sanders).

Action: Recognition and farewell given to Ms. Fimbres for her many years of service.

4. **2019-653-T** Receive Town Manager Norwood's update and provide input regarding the following (S. Norwood):
 *May 2, 2020 Election

Action: Updates were provided and are available on www.trophyclub.org. No action was taken.

5. **2019-654-T** Receive Town Council Liaison update; discussion of same (S. Norwood):
 *Charter Review Commission, December 16, 2019 and January 13, 2020
Council Liaison - Council Member Philip Shoffner

Action: Updates were provided. No action was taken.

CONSENT AGENDA

All matters listed as Consent Agenda are considered to be routine by the Town Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

6. **2019-655-T** Consider and take appropriate action regarding the Town Council Regular Session Minutes dated December 10, 2019 (S. Norwood).
Attachments: [Draft TC Regular Session Minutes December 10, 2019.pdf](#)

7. **2019-656-T** Consider and take appropriate action regarding the financial and variance report dated September 2019 (S. Norwood).
Attachments: [Staff Report - September 2019 Financial and Variance Report.pdf](#)
[September 2019 All Fund Budget Report.pdf](#)
[September 2019 Detail vs Budget Report.pdf](#)

8. **2019-657-T** Consider and take appropriate action regarding the financial and variance report dated October 2019 (S. Norwood).
Attachments: [Staff Report - October 2019 Financial and Variance Report.pdf](#)
[October 2019 All Fund Budget Report.pdf](#)
[October 2019 Detail vs Budget Report.pdf](#)

9. **2019-658-T** Consider and take appropriate action regarding the 2020 Council Meeting Schedule (S.

Norwood).

Attachments: [Staff Report - 2020 Council Meeting Schedule.pdf](#)
[Proposed 2020 Council Meeting Schedule.pdf](#)

10. **2019-659-T** Consider and take appropriate action regarding an Ordinance amending Article A1.000 General Provisions, of Appendix A, Fee Schedule, within the Town's Code of Ordinances, and provide an effective date (S. Norwood).

Attachments: [Staff Report - Fee Schedule Change.pdf](#)
[ORD 2020-02 - Fee Schedule Change.pdf](#)

Action: Motion to approve the Consent Agenda as presented. Motion passed unanimously.

REGULAR SESSION

11. **2019-660-T** Consider and take appropriate action regarding a Proclamation of the Town Council recognizing February 2020 as Kindness Awareness Month in Trophy Club; and providing an effective date (Council Member Fleury and Mayor Sanders).

Attachments: [PRO 2020-01 - Kindness Awareness Month.pdf](#)

Action: Proclamation presented. Motion to approve the proclamation. Motion passed unanimously.

12. **2019-661-T** Consider and take appropriate action regarding an Ordinance of the Town of Trophy Club ordering and calling a General Election to be held on May 2, 2020 for the purpose of electing one (1) mayor and one (1) Councilmember to Place No. 1 and one (1) Councilmember to Place No. 2 on the Trophy Club Town Council, each for a term of three (3) years respectively and providing an effective date (S. Norwood).

Attachments: [ORD 2020-01 - Calling May 2020 General Election.pdf](#)
Action: Motion was made to approve. Motion passed unanimously. General Election called for May 02, 2020 for the purpose of electing one (1) mayor and one (1) Councilmember to Place No. 1 and one (1) Councilmember to Place No. 2.

13. **2019-662-T** Discussion of items for Future Agendas to include agenda items for consideration on the February 1, 2020 Council Retreat agenda and on the February 11, 2020 Council agenda, as well as items from the Town Council Future Agenda Items list (S. Norwood).

A) Item No. 6 from the Future Agenda Items list: Task the Town Attorney and Planning and Development Department to identify all Town situations that allow citizen petition where ministerial duty is required. (Shoffner & Sanders 10/8/2019) (1-January 14, 2020)

Attachments: [February 1, 2020 Proposed Council Retreat Agenda.pdf](#)
[February 11, 2020 Proposed Council Meeting Agenda.pdf](#)
[Town Council Future Agenda Items List updated 01-03-2020.pdf](#)

Action: Item discussed with necessary direction provided.

EXECUTIVE SESSION

14. 2019-663-T Pursuant to the following designated sections of the Texas Government Code, Annotated, Chapter 551 (Texas Open Meetings Act), the Council will convene into executive session to discuss the following:

A) Section 551.074 Personnel Matters to discuss or deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee:

Town Secretary position search (S. Norwood)

RECONVENE INTO REGULAR SESSION

15. 2019-664-T Consider and take appropriate action regarding the Executive Session (S. Norwood).

Action: Motion made to approve action discussed in Executive Session. Motion passed unanimously.

Action: No action necessary. Holly Fimbres adjourned the meeting

ADJOURN

*** The Town Council may convene into executive session to discuss posted items as allowed by the Texas Open Meeting Act, LGC.551.071**

CERTIFICATION

I certify that the above notice was posted on the bulletin board at Trophy Club Town Hall, 1 Trophy Wood Drive, Trophy Club, Texas, on January 10, 2020 by 5:00 p.m. in accordance with Chapter 551, Texas Government Code.

**Holly Fimbres
Town Secretary/RMO**

If you plan to attend this public meeting and have a disability that requires special needs, please contact the Town Secretary's Office at 682-237-2900, 48 hours in advance, and reasonable accommodations will be made to assist you.

I certify that the attached notice and agenda of items to be considered by the Council was removed by me from the bulletin board at Trophy Club Town Hall, 1 Trophy Wood Drive, Trophy Club, Texas, on the _____ day of _____, 2020.

_____, Title: _____