



Town of Trophy Club

1 Trophy Wood Drive
Trophy Club, Texas 76262

Meeting Agenda

Town Council

Tuesday, December 10, 2019

6:00 PM

Workshop Session - Training / EOC Room
Regular Session - Council Chambers

A quorum of the Town Council will be present at Trophy Club Town Hall, 1 Trophy Wood Drive, Trophy Club, Texas 76262 on Tuesday, December 10, 2019, at 6:00 p.m. The Mayor will preside over the meeting and will be present at Trophy Club Town Hall. One or more members of the Town Council may participate remotely using video conferencing pursuant to Chapter 551 of the Texas Government Code. Two way audio and video communication will be provided and members of the public may speak.

CALL TO ORDER AND ANNOUNCE A QUORUM

CONVENE INTO WORKSHOP SESSION AT 6:00 P.M. IN TRAINING / EOC ROOM

1. **2019-596-T** Discussion of and provide direction regarding Section 12.04.008, Overnight parking (S. Norwood).

Action: Item discussed with necessary direction provided.

2. **2019-643-T** Discussion regarding preliminary end of year numbers for Fiscal Year 2019 budget year ending September 30, 2019 (S. Norwood).

Action: Item discussed with necessary direction provided.

3. **2019-644-T** Discussion regarding potential capital projects and possible impact to debt tax rate (S. Norwood).

Action: Item discussed with necessary direction provided.

CONVENE INTO REGULAR SESSION - ESTIMATED START TIME - 7:00 P.M.

CALL TO ORDER AND ANNOUNCE A QUORUM

INVOCATION

PLEDGES

*Pledge of allegiance to the American Flag.
Pledge of allegiance to the Texas Flag.*

CITIZEN PRESENTATIONS

This is an opportunity for citizens to address the Council on any matter whether or not it is posted on the agenda. The Council is not permitted to take action on or discuss any presentations made to the Council at this time concerning an item not listed on the agenda. The Council will hear presentations on specific agenda items prior to the Council addressing those items. You may speak up to four (4) minutes or the time limit determined by the Mayor or presiding officer. To speak during this item you must complete the Speaker's form that includes the topic(s) of your statement. Topics of presentation should be limited to matters over which the Council has authority.

ANNOUNCEMENTS AND REPORTS

4. **2019-597-T** Receive Town Manager Norwood's update and provide input regarding the following (S. Norwood):
*Upcoming Events
*Marquees
*Staffing

Action: Updates were provided and are available on www.trophyclub.org. No action was taken.

5. **2019-645-T** Town Triumphs...Chief Patrick Arata----Holiday Safety

Action: Town Triumph was provided. No action was taken.

6. **2019-598-T** Receive Town Council Liaison update; discussion of same (S. Norwood):
*Economic Development Corporation 4B, December 5, 2019
Council Liaison - Council Member Sean Bone
*Charter Review Commission, December 9, 2019
Council Liaison - Council Member Philip Shoffner

Action: Updates were provided. No action was taken.

CONSENT AGENDA

All matters listed as Consent Agenda are considered to be routine by the Town Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

7. **2019-599-T** Consider and take appropriate action regarding the Town Council Regular Session Minutes dated November 12, 2019 (S. Norwood).

Attachments: [DRAFT TC Regular Session Minutes November 12, 2019.pdf](#)

8. **2019-600-T** Consider and take appropriate action regarding the Fourth Quarter Investment Report for Fiscal Year 2019 (S. Norwood).
Attachments: [Staff Report - Fourth Quarter Investment Report FY 2019.pdf](#)
[Fourth Quarter Investment Report FY 2019.pdf](#)
9. **2019-601-T** Consider and take appropriate action regarding a Resolution of the Town Council authorizing amendments to financial institution documents naming authorized Town representatives on Texas Local Government Investment Pools (TexPool) signature accounts; and providing an effective date (S. Norwood).
Attachments: [Staff Report - TexPool Signature Changes.pdf](#)
[RES 2019-40 - TexPool Signature Changes.pdf](#)
10. **2019-628-T** Consider and take appropriate action regarding a Resolution repealing Resolution No. 2019-01, authorizing participation in various cooperative purchasing programs, and adopting a new resolution authorizing participation in various cooperative purchasing programs in accordance with the Town's Procurement Policies and Procedures; authorizing execution of any and all necessary agreements for participation in the cooperative programs by the Mayor or his designee; approving related contracts and the payment of related fees in accordance with the budget; and providing an effective date (S. Norwood).
Attachments: [Staff Report - Cooperative Purchasing Program.pdf](#)
[RES 2019-39 - Coop Purchasing Program.pdf](#)
11. **2019-630-T** Consider and take appropriate action regarding a Resolution, adopting the voting systems used by Tarrant County Election Administrations; and providing an effective date (S. Norwood).
Attachments: [Staff Report - Adoption of the Verity Voting System.pdf](#)
[RES 2019-37 - Tarrant County Voting Equipment.pdf](#)
12. **2019-631-T** **Case AP-19-004 (The Knoll, Lot 23R-1, Block 1)**
Consider and take appropriate action regarding a request for an amended plat containing 0.683 acres of land, generally located northwest of the intersection of Heatherstone Court and Greenhill Trail (S. Norwood).
Attachments: [Staff Report - Case AP-19-004.pdf](#)
[Exhibit A - Amended Plat.pdf](#)
13. **2019-634-T** Consider and take appropriate action regarding a Requisition Request for procurement of a replacement Parks vehicle for the Town of Trophy Club; and authorizing the Mayor or his designee to execute all necessary documents (S. Norwood).
Attachments: [Staff Report - Replacement of Parks Vehicle.pdf](#)
[Requisition Request.pdf](#)
[Goodbuy Quote.pdf](#)
[Vehicle Evaluation Summary Report.pdf](#)

Action: Motion to approve the Consent Agenda as presented. Motion passed unanimously.

REGULAR SESSION

14. **2019-632-T Case SUP-19-003 (Anamia's Tex-Mex Alcohol)**
- A) Conduct a Public Hearing regarding a request made by Anamia's Tex-Mex for a Specific Use Permit for alcoholic beverage sales for on-premises consumption in conjunction with a restaurant use, generally located southeast of Trophy Club Drive and approximately 560 feet north of SH 114 (S. Norwood).
- B) Consider and take appropriate action regarding a request made by Anamia's Tex-Mex for a Specific Use Permit for alcoholic beverage sales for on-premises consumption in conjunction with a restaurant use, generally located southeast of Trophy Club Drive and approximately 560 feet north of SH 114 (S. Norwood).

Attachments: [Staff Report - Case SUP 19-003.pdf](#)
[ORD 2019-28 PZ - Anamia's Alcohol SUP.pdf](#)
[Exhibit A - Location Map.pdf](#)
[Exhibit B - TABC Application \(Pages 1 & 2 Only\).pdf](#)
[Exhibit C - TABC License and Permit Descriptions.pdf](#)

Action: Motion made to approve. Motion passed unanimously.

15. **2019-646-T** Consider and take appropriate action regarding an Agreement with HG SPLY Trophy Club for the utilization of property for additional parking; and authorize the Mayor or his designee to execute all necessary documents (S. Norwood).

Attachments: [Staff Report - HG SPLY Parking Agreement.pdf](#)
[HG SPLY Parking Agreement.pdf](#)

Action: Motion made to approve. Motion passed unanimously.

16. **2019-603-T** Receive an update and provide direction regarding the Drainage Masterplan Update and Skyline Creek Channel Feasibility Study (S. Norwood).

Attachments: [Staff Report - Drainage Masterplan Update and Skyline Creek Channel Feasibility Study.pdf](#)
[Draft Storm Water Masterplan Update.pdf](#)
[Exhibit A - Alternate 1 10 Year.PNG](#)
[Exhibit B - Alternate 1 100 Year.PNG](#)
[Exhibit C - Alternate 2 10 Year.PNG](#)
[Exhibit D - Alternate 2 100 Year.PNG](#)
[Exhibit E - Existing 10 Year.PNG](#)
[Exhibit F - Existing 100 Year.PNG](#)
[Exhibit G - Overall.PNG](#)

Action: Item discussed with necessary direction provided.

17. **2019-604-T** Discussion of items for Future Agendas to include agenda items for consideration on the January 14, 2020 Council agenda and items from the Town Council Future Agenda Items

list (S. Norwood)

A) *Item No. 4 from the Future Agenda Items list: Discussion of and take appropriate action regarding drainage issues in Town. (Shoffner 6/11/2019) (1-September 10, 2019) (2-December 10, 2019)*

B) *Item No. 5 from the Future Agenda Items list: Review of the Town's Charter and Code of Ordinances to allow the Council to take action to enforce deed restrictions or covenants. (Bone & Geraci 8/27/2019) (1-December 10, 2019)*

Attachments: [January 14, 2020 Proposed Council Meeting Agenda.pdf](#)

[Town Council Future Agenda Items List updated 11-26-2019.pdf](#)

Action: Item discussed with necessary direction provided.

EXECUTIVE SESSION

18. **2019-605-T** Pursuant to the following designated section of the Texas Government Code, Annotated, Chapter 551 (Texas Open Meetings Act), the Council will convene into executive session to discuss the following:

A) *Section 551.074 Personnel Matters under Subsection (1) to discuss or deliberate the appointment, evaluation and duties of a public officer or employee:*

Denton Central Appraisal District Board of Directors (Mayor Sanders)

RECONVENE INTO REGULAR SESSION

19. **2019-642-T** Consider and take appropriate action regarding a Resolution of the Town Council casting the Town's twenty-one (21) allocated votes for a candidate or candidates to serve on the Denton Central Appraisal District Board of Directors; and providing an effective date (Mayor Sanders).

Attachments: [Staff Report - DCAD Board of Directors.pdf](#)

[Letter from DCAD.pdf](#)

[RES 2019-38 - DCAD Appraisal District Board Votes.pdf](#)

Action: Motion made to approve. Motion passed unanimously.

20. **2019-606-T** Consider and take appropriate action regarding the Executive Session (S. Norwood).

Action: No action necessary. Mayor Sanders adjourned the meeting

ADJOURN

*** The Town Council may convene into executive session to discuss posted items as allowed by the Texas Open Meeting Act, LGC.551.071**

CERTIFICATION

I certify that the above notice was posted on the bulletin board at Trophy Club Town Hall, 1 Trophy Wood Drive, Trophy Club, Texas, on December 6, 2019 by 6:00 p.m. in accordance with Chapter 551, Texas Government Code.

***Holly Fimbres
Town Secretary/RMO***

If you plan to attend this public meeting and have a disability that requires special needs, please contact the Town Secretary's Office at 682-237-2900, 48 hours in advance, and reasonable accommodations will be made to assist you.

I certify that the attached notice and agenda of items to be considered by the Council was removed by me from the bulletin board at Trophy Club Town Hall, 1 Trophy Wood Drive, Trophy Club, Texas, on the _____ day of _____, 2019.

_____, Title: _____