



# Town of Trophy Club

## Meeting Agenda

1 Trophy Wood Drive  
Trophy Club, Texas 76262

### Town Council

Tuesday, November 12, 2019

7:00 PM

Council Chambers

A quorum of the Town Council will be present at Trophy Club Town Hall, 1 Trophy Wood Drive, Trophy Club, Texas 76262 on Tuesday, November 12, 2019, at 7:00 p.m. The Mayor will preside over the meeting and will be present at Trophy Club Town Hall. One or more members of the Town Council may participate remotely using video conferencing pursuant to Chapter 551 of the Texas Government Code. Two way audio and video communication will be provided and members of the public may speak.

#### CALL TO ORDER AND ANNOUNCE A QUORUM

#### INVOCATION

#### PLEDGES

*Pledge of allegiance to the American Flag.  
Pledge of allegiance to the Texas Flag.*

#### CITIZEN PRESENTATIONS

*This is an opportunity for citizens to address the Council on any matter whether or not it is posted on the agenda. The Council is not permitted to take action on or discuss any presentations made to the Council at this time concerning an item not listed on the agenda. The Council will hear presentations on specific agenda items prior to the Council addressing those items. You may speak up to four (4) minutes or the time limit determined by the Mayor or presiding officer. To speak during this item you must complete the Speaker's form that includes the topic(s) of your statement. Topics of presentation should be limited to matters over which the Council has authority.*

#### ANNOUNCEMENTS AND REPORTS

- 2019-551-T** Receive Town Manager Norwood's update and provide input regarding the following (S. Norwood):
  - \*November and December 2019 Meeting Dates
  - \*Holiday Schedule
  - \*Capital Improvement Project on Trophy Club Drive

2. **2019-552-T** Receive Town Council Liaison update; discussion of same (S. Norwood):  
\*Charter Review Commission, October 28, 2019 and November 11, 2019  
*Council Liaison - Council Member Philip Shoffner*  
\*Parks and Recreation Board, November 4, 2019  
*Council Liaison - Council Member Michael Geraci*

Action: Updates were provided and are available on [www.trophyclub.org](http://www.trophyclub.org). No action was taken.

## CONSENT AGENDA

*All matters listed as Consent Agenda are considered to be routine by the Town Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.*

3. **2019-553-T** Consider and take appropriate action regarding the Town Council Regular Session Minutes dated October 22, 2019 (S. Norwood).  
**Attachments:** [DRAFT TC Regular Session Minutes October 22, 2019.pdf](#)
4. **2019-555-T** Consider and take appropriate action regarding repealing Resolution No. 2018-26 and adopting a new Resolution amending the Investment Policy for the Town of Trophy Club; and providing an effective date (S. Norwood).  
**Attachments:** [Staff Report - Investment Policy Revision.pdf](#)  
[RES 2019-36 - Investment Policy Revision.pdf](#)
5. **2019-556-T** Consider and take appropriate action regarding an Ordinance amending subsection i, Annual capital improvement and maintenance charge, of Section A1.014, Water and wastewater fees for Public Improvement District No. 1, within Appendix A, Fee Schedule, of the Trophy Club Code of Ordinances, to adopt a monthly surcharge for PID residents; providing for severability; providing a penalty; and providing an effective date (S. Norwood).  
**Attachments:** [Staff Report - PID Surcharge.pdf](#)  
[Letter to Town PID Surcharge CY 2020.pdf](#)  
[Calendar Year 2020 PID Surcharge Analysis.pdf](#)  
[ORD 2019-27 - Amending PID Surcharge.pdf](#)
6. **2019-557-T** **Case TUP-19-004 (Aloft Construction Trailer)**  
Consider and take appropriate action regarding a request for a Temporary Use Permit to allow a construction trailer on the PD-30 hotel property, generally located approximately 950 feet east of Trophy Club Drive and approximately 300 feet north of SH 114 (S. Norwood).  
**Attachments:** [Staff Report - Case TUP-19-004.pdf](#)  
[RES 2019-35 - Aloft TUP.pdf](#)  
[Exhibit A - Site Layout.pdf](#)
7. **2019-559-T** **Case PP-19-001 (Last Acre Addition)**  
Consider and take appropriate action regarding a request for a preliminary plat containing 1.0055 acres of land located north of Meadowbrook Lane and approximately 110 feet west of Rockwood Drive (S. Norwood).  
**Attachments:** [Staff Report - Case PP-19-001.pdf](#)

[Exhibit A - Location Map.pdf](#)

[Exhibit B - Preliminary Plat.pdf](#)

8. **2019-560-T** **Case FP-19-001 (Last Acre Addition)**  
*Consider and take appropriate action regarding a request for a final plat containing 1.0055 acres of land located north of Meadowbrook Lane and approximately 110 feet west of Rockwood Drive (S. Norwood).*

**Attachments:** [Staff Report - Case FP-19-001.pdf](#)

[Exhibit A - Location Map.pdf](#)

[Exhibit B - Final Plat.pdf](#)

9. **2019-558-T** *Consider and take appropriate action regarding two Interlocal Cooperation Agreements between the Town of Trophy Club and Denton County for Fire Protection Services and Ambulance Services; and authorizing the Mayor or his designee to execute all necessary documents (S. Norwood).*

**Attachments:** [Staff Report - Fire Protection and Ambulance Services.pdf](#)

[Interlocal Cooperation Agreement for Fire Protection Services.pdf](#)

[Interlocal Cooperation Agreement for Ambulance Services.pdf](#)

Action: Motion to approve the Consent Agenda as presented. Motion passed unanimously.

## REGULAR SESSION

10. **2019-588-T** *Consider and take appropriate action regarding a Proclamation of the Town Council recognizing November 11, 2019 as Veterans Day in Trophy Club; and providing an effective date (Council Member Monger and Mayor Sanders).*

**Attachments:** [PRO 2019-25 - Veterans Day Proclamation.pdf](#)

Action: Proclamation presented. Motion to approve the proclamation. Motion passed unanimously.

11. **2019-561-T** *Receive an update from the Greater Northwest Soccer Association regarding their current season (S. Norwood).*

Action: Representative was unavailable for presentation. Questions directed to Director Jaramillo. No action was taken.

12. **2019-562-T** *Receive an update from the Trophy Club Roanoke Youth Baseball Association regarding their current season (S. Norwood).*

Action: Town Council heard update on agenda item from association representative. No action was taken.

13. **2019-563-T** *Receive an update from the Bobcat Youth Football Organization regarding their current season (S. Norwood).*

Action: Town Council heard update on agenda item from association representative. No action was taken.

14. **2019-564-T** Discussion of and take appropriate action regarding setting a date for the 2020 Council Retreat and discuss potential agenda items (S. Norwood).

Action: Item discussed with necessary direction provided.

15. **2019-565-T** Discussion of items for Future Agendas to include agenda items for consideration on the December 10, 2019 Council agenda and items from the Town Council Future Agenda Items list (S. Norwood)

**Attachments:** [December 10, 2019 Proposed Council Meeting Agenda.pdf](#)  
[Town Council Future Agenda Items List updated 11-05-2019.pdf](#)

Action: Item discussed with necessary direction provided.

### **EXECUTIVE SESSION**

16. **2019-566-T** Pursuant to the following designated section of the Texas Government Code, Annotated, Chapter 551 (Texas Open Meetings Act), the Council will convene into executive session to discuss the following:

A) Section 551.074 Personnel Matters under Subsection (1) to discuss or deliberate the duties of a public officer or employee:

Organizational Update and Goals and Objectives of Town Manager Steve Norwood  
(Mayor Sanders)

### **RECONVENE INTO REGULAR SESSION**

17. **2019-567-T** Consider and take appropriate action regarding the Executive Session (S. Norwood).

Action: No action necessary. Mayor Sanders adjourned the meeting

### **ADJOURN**

**\* The Town Council may convene into executive session to discuss posted items as allowed by the Texas Open Meeting Act, LGC.551.071**

### **CERTIFICATION**

**I certify that the above notice was posted on the bulletin board at Trophy Club Town Hall, 1 Trophy Wood Drive, Trophy Club, Texas, on November 8, 2019 by 5:00 p.m. in accordance with Chapter 551, Texas Government Code.**

**Holly Fimbres  
Town Secretary/RMO**

***If you plan to attend this public meeting and have a disability that requires special needs, please contact the Town Secretary's Office at 682-237-2900, 48 hours in advance, and reasonable accommodations will be made to assist you.***

***I certify that the attached notice and agenda of items to be considered by the Council was removed by me from the bulletin board at Trophy Club Town Hall, 1 Trophy Wood Drive, Trophy Club, Texas, on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.***

\_\_\_\_\_, Title: \_\_\_\_\_