



# Town of Trophy Club

1 Trophy Wood Drive  
Trophy Club, Texas 76262

## Meeting Agenda

### Town Council

Tuesday, June 25, 2019

6:00 PM

Workshop Session - Training / EOC Room  
Regular Session - Council Chambers

A quorum of the Town Council will be present at Trophy Club Town Hall, 1 Trophy Wood Drive, Trophy Club, Texas 76262 on Tuesday, June 25, 2019, at 6:00 p.m. The Presiding Officer will preside over the meeting and will be present at Trophy Club Town Hall. One or more members of the Town Council may participate remotely using video conferencing pursuant to Chapter 551 of the Texas Government Code. Two way audio and video communication will be provided and members of the public may speak.

#### CALL TO ORDER AND ANNOUNCE A QUORUM

#### ELECT PRESIDING OFFICER AT 6:00 P.M. IN TRAINING / EOC ROOM

1. **2019-288-T** Consider and take appropriate action regarding electing a Presiding Officer (J. Phillips).

Action: Motion to appoint CM Shoffner to preside over meeting. Motion approved unanimously.

#### CONVENE INTO WORKSHOP SESSION

2. **2019-267-T** Discussion of and provide direction regarding Town marquees (J. Phillips).

**Attachments:** [Town Marquee Update Presentation.PDF](#)

Action: Presentation on status of marquees was given and item was discussed. Direction was given to move forward with updates.

3. **2019-268-T** Discussion of and provide direction regarding a new Park to be located on Sheldon Drive (J. Phillips).

**Attachments:** [Pocket Park on Sheldon Drive Presentation.pdf](#)

Action: Presentation on park to be located on Sheldon Drive discussed. No further action to be taken at this time.

#### CONVENE INTO REGULAR SESSION AT 7:00 P.M. IN COUNCIL CHAMBERS

## **CALL TO ORDER AND ANNOUNCE A QUORUM**

## **INVOCATION**

## **PLEDGES**

*Pledge of allegiance to the American Flag.  
Pledge of allegiance to the Texas Flag.*

## **CITIZEN PRESENTATIONS**

*This is an opportunity for citizens to address the Council on any matter whether or not it is posted on the agenda. The Council is not permitted to take action on or discuss any presentations made to the Council at this time concerning an item not listed on the agenda. The Council will hear presentations on specific agenda items prior to the Council addressing those items. You may speak up to four (4) minutes or the time limit determined by the Mayor or presiding officer. To speak during this item you must complete the Speaker's form that includes the topic(s) of your statement. Topics of presentation should be limited to matters over which the Council has authority.*

## **ANNOUNCEMENTS AND REPORTS**

4. **2019-269-T** Receive Interim Town Manager Phillips' update and provide input regarding the following (J. Phillips):  
\*July 4th Celebration  
\*Volunteer Appreciation Reception

Action: Update was provided and is available on [www.trophyclub.org](http://www.trophyclub.org). No action was taken.

## **CONSENT AGENDA**

*All matters listed as Consent Agenda are considered to be routine by the Town Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.*

5. **2019-271-T** Consider and take appropriate action regarding the Town Council Regular Session Minutes dated June 11, 2019 (J. Phillips).  
**Attachments:** [Draft TC Regular Session Minutes June 11, 2019.pdf](#)
6. **2019-272-T** Consider and take appropriate action regarding the 2018 Consumer Confidence Report for the Public Improvement District (J. Phillips).  
**Attachments:** [Staff Report - 2018 Consumer Confidence Report.pdf](#)  
[Consumer Confidence Report TCEQ Certificate of Delivery.pdf](#)  
[2018 Consumer Confidence Report.pdf](#)
7. **2019-273-T** Consider and take appropriate action regarding a Proclamation of the Town Council recognizing July 2019 as Park and Recreation Month; and providing an effective date (J. Phillips).

**Attachments:** [PRO 2019-16 - Park and Recreation Month.pdf](#)

8. **2019-289-T** Consider and take appropriate action regarding a Requisition Request for payment between the Town of Trophy Club and the Trophy Club Municipal Utility District No. 1 for the true-up of Fire Protection Services; and authorizing the Mayor or his designee to execute all necessary documents (J. Phillips).

**Attachments:** [Staff Report - TCMUD No. 1 Fiscal Year 2017-2018 True-Up.pdf](#)  
[Requisition Form.pdf](#)  
[TCMUD No. 1 Invoice FY17 and FY18.pdf](#)  
[Fire True-Up.pdf](#)  
[Interlocal Cooperation Agreement for Administration of Fire Protection Services.pdf](#)

Action: Motion to approve the Consent Agenda as presented. Motion passed unanimously.

### REGULAR SESSION

9. **2019-274-T** Consider and take appropriate action regarding a Proclamation of the Town Council recognizing July 7, 2019, as Everybody Love Everybody Day in Trophy Club; and providing an effective date (Council Member Fleury and Mayor Sanders).

**Attachments:** [PRO 2019-17 - Everybody Love Everybody Day.pdf](#)

Action: Motion was made to approve. Motion passed unanimously. Proclamation presented

10. **2019-275-T** Receive the Annual Report from the Northwest Metroport Chamber of Commerce; discussion of same (J. Phillips).

**Attachments:** [NWMCC Communities Presentation for Year 2018 - Trophy Club.pdf](#)

Action: Report provided. No action necessary.

11. **2019-270-T** **Case AP-19-003 (Trophy Club Town Center Addition)**  
Consider and take appropriate action regarding a request for approval of an amended plat for Trophy Club Town Center Addition, located on the northeast corner of SH 114 and Trophy Club Drive (J. Phillips).

**Attachments:** [Staff Report - Case AP-19-003.pdf](#)  
[Exhibit A - Amended Plat.pdf](#)

Action: Motion to approve. Motion passed unanimously.

12. **2019-277-T** Consider and take appropriate action regarding the General Fund and Five Year Capital Improvement Program for Fiscal Year 2020 (J. Phillips).

**Attachments:** [Fiscal Year 2020 General Fund Overview Presentation.pdf](#)

Action: Motion to approve. Motion passed unanimously.

13. **2019-278-T** Discussion of items for Future Agendas to include agenda items for consideration on the July 23, 2019 Council agenda and items from the Town Council Future Agenda Items list (J. Phillips).

- A) Item No. 2 from the Future Agenda Items list - Receive an update from Town Staff regarding Entryway Monumentation and Landscaping for the Town of Trophy Club. (Sanders 2/27/2018) (1-May 22, 2018) (2-August 28, 2018) (3-December 11, 2018) (4-March 26, 2019) (5-June 25, 2019)

**Attachments:** [July 23, 2019 Proposed Council Meeting Agenda.pdf](#)

[Town Council Future Agenda Items List updated 06-18-2019.pdf](#)

Action: Item discussed with necessary direction provided.

### **EXECUTIVE SESSION**

14. **2019-279-T** Pursuant to the following designated section of the Texas Government Code, Annotated, Chapter 551 (Texas Open Meetings Act), the Council will convene into executive session to discuss the following:

- A) Section 551.072 Deliberation regarding Real Property to discuss or deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person:

North of State Highway 114, east of Trophy Club Drive and west of Town limits  
(Mayor Pro Tem Jensen and Council Member Shoffner)

- B) Section 551.074 Personnel Matters under Subsection (1) to discuss or deliberate the appointment, evaluation and duties of a public officer or employee:

1) Animal Shelter Advisory Board (J. Phillips)

2) Town Manager position (J. Phillips)

### **RECONVENE INTO REGULAR SESSION**

15. **2019-280-T** Consider and take appropriate action repealing Resolution 2019-11 and adopting a new Resolution, filling one (1) vacant position for the remainder of an unexpired term on the Animal Shelter Advisory Board; reaffirming existing appointments and Chairperson; and providing an effective date (J. Phillips).

**Attachments:** [RES 2019-14 - Animal Shelter ACO Appointment.pdf](#)

Action: Motion to appoint Brian Hall to the Animal Shelter Advisory Board . Motion passed unanimously.

16. **2019-281-T** Consider and take appropriate action regarding the Executive Session (J. Phillips).

Action: Motion to approve actions from Executive Session. Motion passed unanimously.

Action: Motion to adjourn. Motion passed unanimously.

**ADJOURN**

*\* The Town Council may convene into executive session to discuss posted items as allowed by the Texas Open Meeting Act, LGC.551.071*

**CERTIFICATION**

*I certify that the above notice was posted on the bulletin board at Trophy Club Town Hall, 1 Trophy Wood Drive, Trophy Club, Texas, on June 21, 2019 by 5:00 p.m. in accordance with Chapter 551, Texas Government Code.*

**Holly Fimbres  
Town Secretary/RMO**

*If you plan to attend this public meeting and have a disability that requires special needs, please contact the Town Secretary's Office at 682-237-2900, 48 hours in advance, and reasonable accommodations will be made to assist you.*

*I certify that the attached notice and agenda of items to be considered by the Council was removed by me from the bulletin board at Trophy Club Town Hall, 1 Trophy Wood Drive, Trophy Club, Texas, on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.*

\_\_\_\_\_, Title: \_\_\_\_\_