



Town of Trophy Club

1 Trophy Wood Drive
Trophy Club, Texas 76262

Meeting Agenda

Town Council

Tuesday, May 14, 2019

7:00 PM

Council Chambers

A quorum of the Town Council will be present at Trophy Club Town Hall, 1 Trophy Wood Drive, Trophy Club, Texas 76262 on Tuesday, May 14, 2019, at 7:00 p.m. The Mayor will preside over the meeting and will be present at Trophy Club Town Hall. One or more members of the Town Council may participate remotely using video conferencing pursuant to Chapter 551 of the Texas Government Code. Two way audio and video communication will be provided and members of the public may speak.

CALL TO ORDER AND ANNOUNCE A QUORUM

INVOCATION

PLEDGES

*Pledge of allegiance to the American Flag.
Pledge of allegiance to the Texas Flag.*

CITIZEN PRESENTATIONS

This is an opportunity for citizens to address the Council on any matter whether or not it is posted on the agenda. The Council is not permitted to take action on or discuss any presentations made to the Council at this time concerning an item not listed on the agenda. The Council will hear presentations on specific agenda items prior to the Council addressing those items. You may speak up to four (4) minutes or the time limit determined by the Mayor or presiding officer. To speak during this item you must complete the Speaker's form that includes the topic(s) of your statement. Topics of presentation should be limited to matters over which the Council has authority.

MAY 4, 2019 ELECTION PROCEEDINGS

1. **2019-201-T** Consider and take appropriate action regarding a Resolution recognizing former Council Member Rhylan Rowe for his service to the Town of Trophy Club and remarks to and from former Council Member Rowe (Mayor Sanders).

Attachments: [RES 2019-08 - Gratitude for Rhylan Rowe.pdf](#)

Action: Town Council discussed heard remarks on agenda item. No action was taken.

2. **2019-173-T** Consider and take appropriate action regarding a Resolution recognizing Council Member Greg Lamont for his service to the Town of Trophy Club and remarks to and from Council Member Lamont (Mayor Sanders).

Attachments: [RES 2019-09 - Gratitude for Greg Lamont.pdf](#)

Action: Town Council discussed heard remarks on agenda item. No action was taken.

3. **2019-174-T** Consider and take appropriate action regarding an Ordinance canvassing the returns and declaring the results of the Town's General Election held on May 4, 2019 for the purpose of electing one (1) Council Member to Place 5 and one (1) Council Member to Place 6 on the Trophy Club Town Council, each for a term of three (3) years; and providing an effective date (Mayor Sanders).

Attachments: [ORD 2019-12 - Canvassing May 4, 2019 General Election.pdf](#)

Action: Motion to approve the Agenda item as discussed. Motion passed unanimously.

4. **2019-175-T** Consider and take appropriate action regarding an Ordinance canvassing the returns and declaring the results of the Town's Special Election held on May 4, 2019 for the purpose of electing one (1) Council Member to Place 3 on the Town Council to fill the remainder of an unexpired term of office (term expiring May 2021); and providing an effective date (Mayor Sanders).

Attachments: [ORD 2019-13 - Canvassing May 4, 2019 Special Election.pdf](#)

Action: Motion to approve the Agenda item as discussed. Motion passed unanimously.

5. **2019-176-T** Administration of Oath of Office and presentation of Certificate of Election to Sean Bone, Council Member Place 3, Michael Geraci, Council Member Place 5, and Philip Shoffner, Council Member Place 6 (Mayor Sanders).

Attachments: [Statement of Elected Officer - Sean Bone.pdf](#)

[Oath of Office - Sean Bone.pdf](#)

[Certificate of Election - Sean Bone.pdf](#)

[Statement of Elected Officer - Michael Geraci.pdf](#)

[Oath of Office - Michael Geraci.pdf](#)

[Certificate of Election - Michael Geraci.pdf](#)

[Statement of Elected Officer - Philip Shoffner.pdf](#)

[Oath of Office - Philip Shoffner.pdf](#)

[Certificate of Election - Philip Shoffner.pdf](#)

Action: Oaths of Office administered and Certificate of Election presented. No action was taken.

6. **2019-177-T** Remarks to and from Sean Bone, Council Member Place 3, Michael Geraci, Council Member Place 5, and Philip Shoffner, Council Member Place 6 (Mayor Sanders).

ANNOUNCEMENTS AND REPORTS

7. **2019-178-T** Receive Town Manager Class' update and provide input regarding the following (T. Class):

*Memorial Day Activities
*Road Construction Projects
*PD 30

Action: Update was provided and is available on www.trophyclub.org. No action was taken.

CONSENT AGENDA

All matters listed as Consent Agenda are considered to be routine by the Town Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

8. **2019-180-T** Consider and take appropriate action regarding the Town Council Regular Session Minutes dated April 23, 2019 (T. Class).
Attachments: [Draft TC Regular Session Minutes April 23, 2019.pdf](#)
9. **2019-199-T** Consider and take appropriate action regarding the Town Council Special Session Minutes dated May 1, 2019 (T. Class).
Attachments: [Draft TC Special Session Minutes May 1, 2019.pdf](#)
10. **2019-181-T** Consider and take appropriate action regarding the award of bid for paving and drainage improvements for Trophy Club Drive, Sundance Court, and Meadowbrook Lane; and authorizing the Mayor or his designee to execute all necessary documents (T. Class).
Attachments: [Staff Report - Award of Bid Trophy Club, Sundance, and Meadowbrook.pdf](#)
[TNP Letter of Recommendation.pdf](#)
[Bid Tabulation Report.pdf](#)
[Project Schedule.pdf](#)
[Construction Location Map.pdf](#)
11. **2019-182-T** Consider and take appropriate action regarding a Resolution, denying the Oncor Distribution Cost Recovery Factor filing; and providing an effective date (T. Class).
Attachments: [Staff Report - Denial of Oncors Distribution Cost Recovery Factor.pdf](#)
[RES 2019-10 - Denial of Oncors Distribution Cost Recovery Factor.pdf](#)
12. **2019-200-T** Consider and take appropriate action regarding the financial and variance report dated February 2019 (T. Class).
Attachments: [Staff Report - February 2019 Financial and Variance Report.pdf](#)
[February All Fund Budget Report.pdf](#)
[February Detail vs Budget Report.pdf](#)

Action: Motion to approve the Consent Agenda as presented. Motion passed unanimously.

REGULAR SESSION

13. **2019-207-T** Consider and take appropriate action regarding a Proclamation of the Town Council recognizing May 14, 2019 as National Decency Day in Trophy Club; and providing an effective date (Mayor Sanders).

Attachments: [PRO 2019-12 - Day of Decency.pdf](#)

Action: Item moved to Regular Session where a motion was made to approve. Motion passed unanimously. Proclamation presented

14. **2019-184-T** Consider and take appropriate action regarding a Proclamation of the Town Council recognizing May 29, 2019 as Bill Splichal Day in Trophy Club; and providing an effective date (Mayor Sanders).

Attachments: [PRO 2019-07 - Bill Splichal Day.pdf](#)

Action: Motion to approve. Motion passed unanimously. Proclamation presented.

15. **2019-183-T** Consider and take appropriate action regarding Proclamations of the Town Council recognizing May 2019, as Children's Mental Health Awareness Month and as Mental Health Awareness Month in Trophy Club; and providing an effective date (Mayor Sanders).

Attachments: [PRO 2019-08 - Children's Mental Health Awareness Month.pdf](#)
[PRO 2019-09 - Mental Health Awareness Month.pdf](#)

Action: Motion to approve. Motion passed unanimously. Proclamation presented.

16. **2019-185-T** Consider and take appropriate action regarding a Proclamation of the Town Council recognizing May 12-18, 2019, as National Police Week in Trophy Club in conjunction with National Police Week and May 15, 2019, as National Peace Officers Memorial Day in Trophy Club; and providing an effective date (Mayor Sanders).

Attachments: [PRO 2019-10 - National Police Week.pdf](#)

Action: Motion to approve. Motion passed unanimously. Proclamation presented.

17. **2019-204-T** Consider and take appropriate action regarding a Proclamation of the Town Council recognizing May 5-11, 2019, as Municipal Clerks Week in Trophy Club; and providing an effective date (Mayor Sanders and Mayor Pro Tem Shoffner).

Attachments: [PRO 2019-11 - Municipal Clerks Week.pdf](#)

Action: Motion to approve. Motion passed unanimously. Proclamation presented.

18. **2019-186-T** Discussion of items for Future Agendas to include agenda items for consideration on the May 28, 2019 Council agenda and items from the Town Council Future Agenda Items list (T. Class).

A) Discussion of and possible action regarding restricting Short Term Rentals. (Lamont 9/11/2018) (1-February 12, 2019) (2-May 14, 2019)

Attachments: [Memo - Short Term Rental Update.pdf](#)

[May 28, 2019 Proposed Council Meeting Agenda.pdf](#)

[Town Council Future Agenda Items List updated 05-08-2019.pdf](#)

Action: Town Council discussed agenda item. No action was taken.

EXECUTIVE SESSION

19. **2019-187-T** Pursuant to the following designated section of the Texas Government Code, Annotated, Chapter 551 (Texas Open Meetings Act), the Council will convene into executive session to discuss the following:

A) Section 551.072 Deliberation regarding Real Property to discuss or deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person:

North of State Highway 114, east of Trophy Club Drive and west of Town limits (Mayor Pro Tem Shoffner and Council Member Jensen)

B) Section 551.074 Personnel Matters to discuss or deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee and Section 551.071 under Subsection (2) Consultation with Attorney to consult with its attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act.

1) Simon D. Whiting with Burford & Ryburn, L.L.P. (Mayor Sanders)

2) Town Manager Thomas M. Class, Sr. (Mayor Sanders)

C) Section 551.074 (a) Personnel Matters under Subsection (1) to discuss or deliberate the appointment, employment, evaluation, reassignment, and duties of a public officer or employee:

1) Mayor Pro Tem (Mayor Sanders)

2) Acting Town Manager Jonathan Phillips (Mayor Sanders)

RECONVENE INTO REGULAR SESSION

20. **2019-202-T** Consider and take appropriate action regarding the appointment of the Mayor Pro Tem; discussion of same (Mayor Sanders).

Action: Motion to approve appointment of Eric Jensen to Mayor Pro Tem. Motion passed unanimously.

21. **2019-188-T** Consider and take appropriate action regarding the Executive Session (T. Class).

Action: Motion to approve actions from Executive Session. Motion passed unanimously.

Action: Motion to adjourn. Motion passed unanimously.

ADJOURN

*** The Town Council may convene into executive session to discuss posted items as allowed by the Texas Open Meeting Act, LGC.551.071**

CERTIFICATION

I certify that the above notice was posted on the bulletin board at Trophy Club Town Hall, 1 Trophy Wood Drive, Trophy Club, Texas, on May 10, 2019 by 5:00 p.m. in accordance with Chapter 551, Texas Government Code.

**Holly Fimbres
Town Secretary/RMO**

If you plan to attend this public meeting and have a disability that requires special needs, please contact the Town Secretary's Office at 682-237-2900, 48 hours in advance, and reasonable accommodations will be made to assist you.

I certify that the attached notice and agenda of items to be considered by the Council was removed by me from the bulletin board at Trophy Club Town Hall, 1 Trophy Wood Drive, Trophy Club, Texas, on the _____ day of _____, 2019.

_____, Title: _____