



Town of Trophy Club

Meeting Agenda

1 Trophy Wood Drive
Trophy Club, Texas 76262

Town Council

Tuesday, February 26, 2019

7:00 PM

Council Chambers

A quorum of the Town Council will be present at Trophy Club Town Hall, 1 Trophy Wood Drive, Trophy Club, Texas 76262 on Tuesday, February 26, 2019, at 7:00 p.m. The Mayor will preside over the meeting and will be present at Trophy Club Town Hall. One or more members of the Town Council may participate remotely using video conferencing pursuant to Chapter 551 of the Texas Government Code. Two way audio and video communication will be provided and members of the public may speak.

CALL TO ORDER AND ANNOUNCE A QUORUM

INVOCATION

PLEDGES

*Pledge of allegiance to the American Flag.
Pledge of allegiance to the Texas Flag.*

CITIZEN PRESENTATIONS

This is an opportunity for citizens to address the Council on any matter whether or not it is posted on the agenda. The Council is not permitted to take action on or discuss any presentations made to the Council at this time concerning an item not listed on the agenda. The Council will hear presentations on specific agenda items prior to the Council addressing those items. You may speak up to four (4) minutes or the time limit determined by the Mayor or presiding officer. To speak during this item you must complete the Speaker's form that includes the topic(s) of your statement. Topics of presentation should be limited to matters over which the Council has authority.

ANNOUNCEMENTS AND REPORTS

- 1. 2019-096-T** Receive Town Manager Class' update and provide input regarding the following (T. Class):
 - *February 23, 2019 Special Election
 - *March 2019 Meeting Dates
 - *Emergency Preparedness Summit

Action: Update was provided and is available on www.trophyclub.org. No action was taken.

2. **2019-127-T** Receive an update regarding the Campaign 4 Kindness Events (Mayor Sanders and Council Member Fleury).

Action: Update was provided and is available on www.trophyclub.org. No action was taken.

3. **2019-097-T** Receive Town Council Liaison update; discussion of same (T. Class):
*Animal Shelter Advisory Board, February 25, 2019
Council Liaison - Mayor Pro Tem Philip Shoffner

Action: Update was provided and is available on www.trophyclub.org. No action was taken.

CONSENT AGENDA

All matters listed as Consent Agenda are considered to be routine by the Town Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

4. **2019-098-T** Consider and take appropriate action regarding the Town Council Retreat Minutes dated January 19, 2019 (T. Class).

Attachments: [Draft TC Retreat Session Minutes January 19, 2019.pdf](#)

5. **2019-099-T** Consider and take appropriate action regarding the Town Council Regular Session Minutes dated February 12, 2019 (T. Class).

Attachments: [Draft TC Regular Session Minutes February 12, 2019.pdf](#)

6. **2019-100-T** **Case TUP-19-001 (PD-30 Retail Construction Trailer)**

Consider and take appropriate action regarding a request for a Temporary Use Permit to allow a construction trailer on the PD-30 retail property, generally located on the northeast corner of Trophy Club Drive and SH 114 (T. Class).

Attachments: [Staff Report - Case TUP-19-001.pdf](#)

[RES 2019-05.pdf](#)

[Exhibit A - Site Layout.pdf](#)

[Exhibit B - Aerial View.pdf](#)

7. **2019-101-T** **Case TUP-19-002 (PD-30 Multifamily Construction Trailer)**

Consider and take appropriate action regarding a request for a Temporary Use Permit to allow a construction trailer on the PD-30 multifamily property, generally located east of Trophy Club Drive and approximately 800 feet north of SH 114 (T. Class).

Attachments: [Staff Report - Case TUP-19-002.pdf](#)

[RES 2019-06.pdf](#)

[Exhibit A - Site Layout.pdf](#)

[Exhibit B - Construction Trailer.pdf](#)

8. **2019-108-T** Consider and take appropriate action regarding a Proclamation of the Town Council recognizing March 30, 2019, as Arbor Day in Trophy Club; and providing an effective date

(T. Class).

Attachments: [PRO 2019-04 - Arbor Day Proclamation.pdf](#)

9. **2019-110-T** Consider and take appropriate action regarding dissolving the Organized Sports Council Subcommittee (Mayor Sanders).

Attachments: [Staff Report - Organized Sports Subcommittee.pdf](#)

10. **2019-111-T** Consider and take appropriate action regarding suspending the Design Cost Proposal between the Town of Trophy Club and Muckleroy & Falls for the engineering and design of the Trophy Club Parking Garage project; and authorizing the Mayor or his designee to execute all necessary documents (T. Class).

Attachments: [Staff Report - Suspension of Engineering Proposal for a Parking](#)

[Garage.pdg](#)

11. **2019-118-T** Consider and take appropriate action regarding a Requisition Request for procurement of repainting the Town's Splash Pad surface and replacing the expansion joints at the Competition Pool and Splash Pad (T. Class).

Attachments: [Staff Report - Repainting Splash Pad.pdf](#)

[Requisition Request.pdf](#)

[Landmark Property Services Quotes.pdf](#)

[Existing Splash Pad Expansion Joint Pictures.pdf](#)

[Existing Competition Pool Expansion Joint Pictures.pdf](#)

Action: Motion to approve the Consent Agenda as presented. Motion passed unanimously.

REGULAR SESSION

12. **2019-112-T** Consider and take appropriate action regarding a Proclamation of the Town Council supporting March 8, 2019 as Trophy Club Rotary Club Day in Trophy Club; and providing an effective date (Mayor Sanders).

Attachments: [PRO 2019-05 - Trophy Club Rotary.pdf](#)

Action: Motion to approve. Motion passed unanimously.

13. **2019-103-T** **Case PD-AMD-19-001 (HG Sply Co. Sign Package)**

A) Conduct a Public Hearing regarding a request to amend Ordinance No. 2017-08 P&Z, Planned Development District No. 25, in order to provide a sign package for the HG Sply Co. building, generally located on the northwest corner of SH 114 and Trophy Wood Drive (T. Class).

B) Consider and take appropriate action regarding a request to amend Ordinance No. 2017-08 P&Z, Planned Development District No. 25, in order to provide a sign package for the HG Sply Co. building, generally located on the northwest corner of SH 114 and Trophy Wood Drive (T. Class).

Attachments: [Staff Report - Case PD-AMD-19-001.pdf](#)

[Ord No. 2019-06 PZ.pdf](#)

[Exhibit A - Sign A.pdf](#)

[Exhibit B - Sign B.pdf](#)

[Exhibit C - Sign C.pdf](#)

[Exhibit D - Sign D.pdf](#)

[Exhibit E - Sign E.pdf](#)

[Exhibit F - Sign F.pdf](#)

[Exhibit G - Sign G.pdf](#)

[Exhibit H - Sign Locations.pdf](#)

Action: Motion to approve. Motion passed unanimously.

14. 2019-104-T Case O-AMD-19-001 (Community Garage Sale Process)

- A) Conduct a Public Hearing regarding a request to remove Sections 14.02.251(a)(1), 14.02.251(a)(10), and 14.02.251(d) of the Temporary Use regulations within the Trophy Club Code of Ordinances to transfer approval authority of community garage sales from the Planning and Zoning Commission and Town Council to the Special Events Committee (T. Class).
- B) Discussion of a request to remove Sections 14.02.251(a)(1), 14.02.251(a)(10), and 14.02.251(d) of the Temporary Use regulations within the Trophy Club Code of Ordinances to transfer approval authority of community garage sales from the Planning and Zoning Commission and Town Council to the Special Events Committee (T. Class).

Attachments: [Staff Report - Case O-AMD-19-001.pdf](#)

Action: No action taken.

15. 2019-109-T Tabled Agenda Item - Case O-AMD-18-001 (Attached Forward-Facing Garages)

- A) Continue a Public Hearing regarding a request to amend residential garage regulations in Sections 14.02.151(i), 14.02.152(i), 14.02.153(i), 14.02.154(i), 14.02.155(h), 14.02.156(h), and 14.02.159(h) of the Trophy Club Code of Ordinances to allow for attached forward-facing garages that are in addition to the two-car garage minimum (T. Class).
- B) Consider and take appropriate action regarding an Ordinance to amend residential garage regulations in Sections 14.02.151(i), 14.02.152(i), 14.02.153(i), 14.02.154(i), 14.02.155(h), 14.02.156(h), and 14.02.159(h) of the Trophy Club Code of Ordinances to allow for attached forward-facing garages that are in addition to the two-car garage minimum (T. Class).

Attachments: [Staff Report - Case O-AMD-18-001.pdf](#)

[ORD 2019-05 PZ.pdf](#)

[ORD 2019-05 PZ 2.26.19 RED-LINED.pdf](#)

[Exhibit A - Detached 3rd Car Garage.pdf](#)

[Exhibit B - Attached 3rd Car Garage.pdf](#)

[Exhibit C - Attached 3rd and 4th Car Garages.pdf](#)

[Exhibit D - Attached Forward-Facing 3rd Car Garage Map.pdf](#)

[Exhibit E - Fresh Meadow Setbacks.pdf](#)

[Exhibit F - Seminole Setbacks.pdf](#)

[Exhibit G - Fresh Meadow Street View.pdf](#)

Action: Motion to postpone indefinitely. Motion passed unanimously.

16. 2019-105-T

Discussion of items for Future Agendas to include agenda items for consideration on the March 26, 2019 Council agenda and items from the Town Council Future Agenda Items list (T. Class).

Attachments: [March 26, 2019 Proposed Council Meeting Agenda.pdf](#)

[Town Council Future Agenda Items List updated 02-21-2019.pdf](#)

Action: Town Council discussed agenda item. No action was taken.

EXECUTIVE SESSION

17. 2019-106-T
Annotated,

Pursuant to the following designated sections of the Texas Government Code,

Chapter 551 (Texas Open Meetings Act), the Council will convene into executive session to discuss the following:

A) Section 551.071 Consultation with Attorney under Subsection (2) to consult with the Town Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act, specifically:

- 1) Cause No. 18-9681-158 Town of Trophy Club v. Michael T. Slye (T. Class)
- 2) Conflict of Interest Disclosure Forms (Mayor Sanders)

B) Section 551.072 Deliberation regarding Real Property to discuss or deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person:

- 1) North of State Highway 114, east of Trophy Club Drive and west of Town limits (Mayor Pro Tem Shoffner and Council Member Kurtz)
- 2) North of State Highway 114, west of Trophy Club Drive (T. Class)

RECONVENE INTO REGULAR SESSION

18. **2019-107-T** Consider and take appropriate action regarding the Executive Session (T. Class).

ADJOURN

*** The Town Council may convene into executive session to discuss posted items as allowed by the Texas Open Meeting Act, LGC.551.071**

CERTIFICATION

I certify that the above notice was posted on the bulletin board at Trophy Club Town Hall, 1 Trophy Wood Drive, Trophy Club, Texas, on February 22, 2019 by 5:00 p.m. in accordance with Chapter 551, Texas Government Code.

**Holly Fimbres
Town Secretary/RMO**

If you plan to attend this public meeting and have a disability that requires special needs, please contact the Town Secretary's Office at 682-237-2900, 48 hours in advance, and reasonable accommodations will be made to assist you.

I certify that the attached notice and agenda of items to be considered by the Council was removed by me from the bulletin board at Trophy Club Town Hall, 1 Trophy Wood Drive, Trophy Club, Texas, on the _____ day of _____, 2019.

_____, Title: _____