

Zone Change/Application Type—Check the appropriate box below

- Straight Zone Change
 Planned Development (PD) District
 Special/Conditional Use Permit (CUP/SUP)
 Temporary Use Permit
 Site Plan
 Meritorious Exception
 Amendment to PD, Site Plan, CUP/SUP

DETAILS OF REQUEST

Proposed Zoning Change: _____ Current Zoning: _____
 Description of Request: _____
 Property Address: _____ Total Acres: _____
 Legal Description: _____
 Current Use of Property: _____

APPLICANT / OWNER INFORMATION

Applicant

Owner (If Different)

Name: _____	Name: _____
Address: _____	Address: _____
State/ZIP: _____	State/ZIP: _____
Phone: _____	Phone: _____
Email: _____	Email: _____
Signature: _____	Signature: _____

NOTE: The property owner must sign the application or submit a notarized letter of authorization.

APPLICATION REQUIREMENTS

STAFF USE ONLY

- All required information, plans and signatures shall be completed prior to application submittal. INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.
- In a addition to this application form, a detailed description of the request including all relevant project details shall be attached on a separate sheet to this application.
- All required application fees shall be paid upon submittal of this application.
- Other plans and exhibits may be required to be submitted with this application per the requirements of the Town Code of Ordinances. It is recommended that a preliminary conference with a member of Town staff be conducted prior to the submittal of this application.

Date Received: _____
 Received by: _____
 Fee Paid: _____
 Payment Type/Check #: _____
 Receipt #: _____
 Case #: _____
 DRC Mtg. Date: _____