



## 2017 Planning Submittal Calendar

Application Submittal Deadline	Staff Comments Due	Applicant Revisions Due	Planning & Zoning Commission Meeting Date	Town Council Meeting Date	Zoning Board of Adjustment Meeting Date
10/27/2016	11/17/2016	12/01/2016	01/05/2017	01/24/2017	12/08/2016
11/24/2016	12/15/2016	12/29/2016	02/02/2017	02/28/2017	01/12/2017
12/22/2016	01/12/2017	01/26/2017	03/02/2017	03/28/2017	02/09/2017
01/26/2017	02/16/2017	03/02/2017	04/06/2017	04/25/2017	03/09/2017
02/23/2017	03/16/2017	03/30/2017	05/04/2017	05/23/2017	04/13/2017
03/23/2017	04/13/2017	04/27/2017	06/01/2017	06/27/2017	05/11/2017
04/27/2017	05/18/2017	06/01/2017	07/06/2017	07/25/2017	06/08/2017
05/25/2017	06/15/2017	06/29/2017	08/03/2017	08/22/2017	07/13/2017
06/29/2017	07/20/2017	08/03/2017	09/07/2017	09/26/2017	08/10/2017
07/27/2017	08/17/2017	08/31/2017	10/05/2017	10/24/2017	09/14/2017
08/24/2017	09/14/2017	09/28/2017	11/02/2017	11/28/2017	10/12/2017
09/28/2017	10/19/2017	11/02/2017	12/07/2017	12/26/2017	11/09/2017
10/26/2017	11/16/2017	11/30/2017	01/04/2018	01/23/2018	12/14/2017
11/23/2017	12/14/2017	12/28/2017	02/01/2018	02/27/2018	01/11/2018
12/21/2017	01/11/2018	01/25/2018	03/01/2018	03/27/2018	02/08/2018

**NOTE:** Submittals are due in the Community Development Department by 5:00 p.m. on the application submittal deadline date and shall be submitted in person at 100 Municipal Drive, Trophy Club, TX 76262 with the required fee. Incomplete applications will not be accepted. Applications will not be placed on any agenda for consideration until all of Staff's comments have been addressed.

Plat applications shall not be considered administratively complete until Town Staff determines that the application meets all requirements of applicable Town Ordinances so that it may be reviewed by the Planning & Zoning Commission, has been placed on the agenda for the Commission, and the agenda has been posted as required by law. An incomplete application shall not be considered "filed" with the Town as defined in the subdivision regulations, but shall be returned to the applicant for completion and resubmittal.

P&Z and ZBA do not meet if there are no cases to be considered, and the meeting dates shown above are subject to change. P&Z meetings start at 7:00 p.m. and ZBA meetings start at 6:00 p.m. in the Svore Board Room at 100 Municipal Drive, Trophy Club, TX 76262 unless posted otherwise. Agendas are posted a minimum of 72 hours prior to the meeting. Meeting agendas, packets, applications, and development fees are available to view and download at [www.trophyclub.org](http://www.trophyclub.org).

**Please direct any questions to: Lisa Reich, Town Planner - Community Development - Phone: (682) 831-4681 - Email: [LReich@trophyclub.org](mailto:LReich@trophyclub.org)**